

LYNDON CITY COUNCIL  
REGULAR MEETING MINUTES OF  
MARCH 4, 2013

The Lyndon City Council met in regular session on Monday, March 4, 2013, 7:00 p.m., at City Hall.

Members Present: Darby Kneisler, Bill Patterson, Brandon Smith, Doug Watson, and Mayor Kay Jones

Members Absent: Wayne Howard

Others Present: Kimberly Newman, City Administrator  
Julie Stutzman, City Clerk  
Darrel Manning, Chief of Police  
Elisabeth Gaston, Herald Chronicle  
Brandy Shultz  
Sandy Glenn  
Bruce Oelke  
Rick Fannin  
Martha Gregoire, Lyndon Library Board  
Erin Cole, Lyndon Library Board  
Sarah Walker-Hitt, Lyndon Library Staff  
Sharon Culley, Lyndon Library Staff  
Bruce Boettcher, BG Consultants

1. CALL TO ORDER: The Mayor called the meeting to order.
2. ROLL CALL: The City Clerk called roll. Howard absent with previous notification.
3. ADOPTION OF MINUTES OF PREVIOUS MEETING: A motion was made by Kneisler to approve the Regular meeting minutes of February 19, 2013 as presented. Patterson seconded, motion carried.
4. CORRESPONDENCE TO COUNCIL:
  - Annual meeting notice from PWWSD#12.
  - PWWSD#12 minutes from February.
5. CITIZEN'S STATEMENTS AND PETITIONS:

Brandy Shultz came to council requesting an extension on her water bill. After discussion, a motion was made by Kneisler to give an extension until March 14<sup>th</sup>. Smith seconded, motion carried.

Sandy Glenn came in to discuss her water being shut off and wanted to ask Council to waive her water deposit due to her good account standing. After some discussion, a motion was made by Kneisler to waive the water deposit. Patterson seconded, motion carried.

Sarah Walker-Hitt, Lyndon librarian, sent a letter to Council on March 1, 2013 asking the City for their annual donation. After some discussion, a motion was made by Patterson to approve \$1500 donation to the library and use of the Lyndon Community Center for the Summer Reading Program. Kneisler seconded, motion carried.

6. UNFINISHED BUSINESS:

- a) SEWER ABATEMENT FOR 722 WASHINGTON: The City Administrator stated this request had come up in a previous meeting; the owners had noted the apartments are considered low income housing. The City Clerk stated the water leaks occurred during a time when sewer averaging was in effect, so sewer costs had already been discounted. The City Administrator will advise the owner the City does not yet have a policy for Section 8 housing.
- b) WATER DROUGHT AND EMERGENCY ORDINANCE #596: The City Administrator stated this ordinance would not be changed at this point. Patterson asked if we have been notified of any action that needs to be taken; at this point we have not been notified by PWWSD#12.
- c) BULK WATER RATES AND METER: The Council was given a rate sheet on the difference scenarios for consideration. The City Administrator stated that the Maintenance Supervisor asked her to remind the Council of the wear and tear on the machine due to shortening the time; he provided a cost quote for replacement. After some discussion, a motion was made by Smith to increase the bulk water to \$8.00 per 1,000 gallons. Watson seconded, motion carried. An amended motion was made by Smith to increase the bulk water rate to \$8.00 per thousand to take effect on April 1, 2013. Patterson seconded, motion carried. After discussion, Kneisler stated he would like to see more quotes on replacement of the vending machine.
- d) REFINANCING OF KDHE LOAN AND GO BONDS: The City Administrator stated the City does not have enough debt over time to refinance without a lot of risk. A sheet was provided to the Council on refinancing. No action was taken.
- e) ADAMS STREET ENGINEERING: In January the Adams Street evaluation was tabled because Kneisler and Patterson abstained due to living in the area to be evaluated and lack of quorum. A motion was made by Smith to authorize the Mayor to sign an agreement for the Adams Street evaluation by BG Consultants not to exceed \$2500.

Watson seconded. Patterson and Kneisler abstained. Mayor voted yes to break the tie, motion carried.

- f) BRIDGE/CULVERT INSPECTION REPORT: Bruce Boettcher from BG Consultants discussed the study provided to the Council regarding the bridges and culverts within the City of Lyndon highlighting some in need of repair in the near future. After some discussion, Bruce was thanked for his work on putting this together and the Council will put these bridge/culvert repairs under consideration.
- g) SUNFLOWER TRAIL ENGINEERING AGREEMENT: The Council was presented with an agreement from BG Consultants for engineering services for the Sunflower Trail. The City Administrator stated this amount is part of the \$35,000 budgeted for this project. After some discussion, a motion was made by Patterson to authorize the Mayor to sign the Sunflower Trail Engineering agreement with BG Consultants not to exceed \$5,000. Kneisler seconded, motion carried.
- h) COMMUNITY GARDEN GRANT: The City Administrator stated the Lyndon Pride has been awarded a grant from K-State in the amount of \$3,750 for the Community Garden.

7. NEW BUSINESS:

- a) OSAGE COUNTY CONNECTING LINKS: The Council was provided a copy of the Connecting Links agreement with Osage County. After some discussion, a motion was made by Patterson to not approve the Connecting Links agreement. Smith seconded, motion carried.
- b) KHRC HOUSING RESOLUTION: The City received a letter from the Kansas Housing Resources Corporation asking for a resolution. The City Administrator stated that she had spoken to Stephanie Watson and she stated this letter was sent in error and that the resolution the city has already passed would suffice. Ms. Watson did not, however, reply to the City Administrator's email regarding changes in the project plan or updates.

8. STAFF REPEORTS:

- a) POLICE: Council members were given a copy of the Officer Activity and current Court activities.

Watson asked how the assembly went at the school, and the Chief stated it went well.

- b) PLANNING AND ZONING: Each Council member was given a copy of the Planning and Zoning meeting minutes from February.
- c) MAINTENANCE: No maintenance report was provided as the Maintenance Supervisor was absent.

- d) CITY ADMINISTRATOR: The City Administrator stated that she has offered to write a grant for the Lyndon Library in the amount of \$2000 through Dollar General.

9. COUNCIL COMMENTS:

PATTERSON: Patterson stated that with the new bulk water rate a sign should be put at the vending plant giving people notice of the change.

Patterson also asked for a list of Pride events. The City Administrator stated most of those are listed on the Community Calendar on the City's website.

SMITH: Smith asked about the Town Hall meeting on Saturday. The City Administrator stated it was a positive meeting.

Smith stated the Library board donation has come up every year and he would like to see another way for the Library to get funding.

KNEISLER: Kneisler stated the examples provided on the sales tax slides at the Town Hall meeting were well put together.

Kneisler stated now the bridge report has been completed, what is the timeline on the 2 bridges listed as needing immediate repair. The City Administrator stated this would be dictated by City funds.

WATSON: Watson asked if the new trail has been named and if not could our school students be asked to help. We also need to have signage stating funded by W.S. & E.C. Jones Trust and Sunflower Trail Foundation.

10. EXECUTIVE SESSION: A motion was made by Patterson to adjourn to executive session for personnel for 15 minutes with City Administrator present. Kneisler seconded, motion carried.

Patterson made a motion to extend executive session for 5 minutes. Smith seconded, motion carried. Council reconvened, no action taken.

11. ADJOURNMENT: A motion was made by Watson to adjourn to March 18, 2013 at 7:00 p.m. Kneisler seconded the motion, which carried.

*Julie Stutzman*  
City Clerk